



## Treasurer's Department Report

For the Month of: January 2023

- Delinquent Personal Property notices were mailed out between January 13, 2023 and January 18, 2023.
- W2's were given to employees on January 25, 2023. W-2's were mailed to all non-active employees on the same day.
- Reissued corrected W2's for all employees on January 27, 2023
- 1099's were processed and mailed January 25, 2023.
- Staff will be applying DMV stops to delinquent Personal Property within the next two weeks.
- Staff will also be starting the write-off process.

**Payroll**-Employees received pay on January 13, 2023 & January 27, 2023

**Taxes**- Abatements and Supplements are processed as they are received.

**General Ledger**- On a monthly basis staff reconciles and balances all bank statements for general operations, LGIP, and Money Market accounts. The general ledger subsidiary accounts are reconciled.

**Water Billing** – We had 2 cuts-offs for the Month of January. All accounts on the cut-off list are paid up to date.

**Maplewood**- Meeting scheduled on February 16, 2023 at 6pm.